

LESS THAN MINIMUM LOAD AUTHORIZATION
FOR INTERNATIONAL STUDENTS

[More forms can be printed at www.cgu.edu/pages/411.asp](http://www.cgu.edu/pages/411.asp)

This Section to be Completed by the Student

Date: _____ Student ID: _____ Semester & Year: _____

Name: _____
Last First

The U.S. Citizenship & Immigration Services (USCIS) regulations require an international student to be registered full-time every semester. Claremont Graduate University has determined full-time status to be 8 units; all international students must enroll full-time unless there is a valid reason for not doing so. Students wishing to drop below full-time must be authorized to do so by their department's Program Chair.

This Section to be Completed by the Program Chair

If you are unsure of which category to choose or if there is a valid academic reason which is not listed, please contact the International Student Coordinator.

Reasons for taking less than a minimum course load:

- a. Difficulty with English language. Is student enrolled in Global Communications? _____
- b. Unfamiliarity with American teaching methods or reading requirements (first semester students only).
- c. Improper course level placement or no appropriate courses being offered this semester.
- d. Student is enrolled in the only remaining course work required for the degree.

Student will be taking _____ units.

Student's Signature

Date

Signature of Advisor

Date

Advisor Name and Department

Date

(We will need a signature from each department if you are a dual degree student)

(Office Use Only) Noted in SEVIS _____ Date & Initials _____