



Community and Global Health General School and Program Information

What are the various master and doctoral degree programs that you offer?

The degree program currently offered by the School of Community and Global Health (SCGH) is the Master of Public Health (MPH) degree with four areas of concentration: (1) Health Promotion, Education and Evaluation; (2) Applied Biostatistics and Epidemiology; (3) Leadership and Management; and (4) Public Health Informatics (available fall 2009). Students may also pursue a dual degree in Business Administration and Public Health (MBA/MPH). More information about the dual degree can be found at www.cgu.edu/scgh. A proposal to offer a PhD program in Health Promotion Sciences is currently under review.

What is the difference between the MPH and PhD programs?

The MPH is a professional degree with a greater orientation towards practice in a public health setting. Graduates obtain careers as practitioners in traditional health departments, managed care organizations, community-based organizations, hospitals, consulting firms, international agencies, state and federal agencies, among others. The proposed PhD in Health Promotion Sciences is an academic degree that is more research oriented and quantitatively based than the MPH program. As such, the PhD program prepares students for careers in academics and research.

How many credit hours are the MPH and PhD programs? How long does it take to complete the degrees?

MPH students are required to complete 48 semester hours of coursework and a practicum. Full-time students take five semesters to complete the MPH. Students may enroll part-time as well. The proposed doctoral program is 72 semester hours of coursework, including a capstone project, qualifying exam and dissertation. Full-time students may complete the program in approximately five years.

If I already have a doctoral or master's degree will I need to complete the same number of course credits to obtain an MPH or PhD degree?

Students who have completed graduate level work prior to enrollment at CGU may transfer in up to 24 units of coursework. The work must have been completed with at least a grade of "B" at a graduate institution accredited by a regionally accrediting body and must be shown relevant to the degree program. Units from a college or university outside the US are only

transferable if those units were not applied toward the bachelor's degree equivalency. Decisions about the acceptability of proposed transfer credit are made by the respective program director. No more than 15 semester units may be transferred into masters programs requiring 60 units, no more than 10 into those requiring 48 units, and no more than 6 into those requiring fewer than 48 units.

What if I am pursuing a degree at CGU and want to switch to a degree program within SCGH?

Students may switch into a degree program at SCGH and can apply up to 24 units of the previous degree to a degree offered through SCGH.

Does SCGH offer any courses online?

No. SCGH does not offer online courses at this time.

Who do I contact for student assistance?

Admissions	(909) 621-8069	admiss@cgu.edu
Records	(909) 621-8285	student.records@cgu.edu
Student Financing	(909) 621-8337	finaid@cgu.edu
Student Accounts	(909) 607-2613	student.accounts@cgu.edu
International Services	(909) 607-3371	international@cgu.edu
Housing	(909) 607-2609	lavons@cuc.claremont.edu

Can I schedule a visit to SCGH?

Yes! We would love for you to pay us a visit. In order to arrange an individual visit or receive more information about our programs, please contact Maggie Hawkins MPH Program Manager at margaret.hawkins@cgu.edu or by phone at (909) 607-3418.

Is the MPH program accredited?

Currently, the MPH Program is submitting an application to the Council on Education for Public Health to become a fully accredited program.

Application Process and Admissions

When is the application deadline?

Applications are processed on a rolling admission basis. Each application is evaluated as it is received. The SCGH maintains priority application deadlines, but will accept applications after these dates. Priority application deadlines for fall and spring semesters are February 1st and November 1st respectively. Students who submit their applications by these deadlines will receive priority consideration for financial aid.

How do I apply? How much is the application fee?

You can apply either online or by paper-based application. Specific instructions and a checklist can be found at: <http://www.cgu.edu/pages/102.asp>. Mail all supporting documents in one envelope to:

CGU Admissions
160 E. Tenth Street
Claremont, CA 91711

There is a \$60 application fee. Applicants may submit a check or money order payment to Claremont Graduate University (CGU) with the application packet or pay by credit card at 909-621-8069. Credit card payments can also be made upon electronic submission of the application. Application fee waivers are granted only to CGU alumni and Claremont Consortium undergraduates, as well as for McNair Scholars, and Project 1000.

What are the application requirements?

Applicants are required to provide CGU with the following items:

- Complete Application to CGU
- Transcripts from all colleges/universities attended
- Three Letters of Recommendation, at least one from an academic source
- Standardized Test Scores, either GRE, GMAT or MCAT
- Personal Statement (included w/application)
- Research/Work/Volunteer/Honors Experience as evidenced by a resume or CV

Can I submit incomplete transcripts since I will graduate after your deadline?

Individuals who are near completion of a baccalaureate (or higher) degree may apply during their final year and submit incomplete transcripts. However, an acceptance is not final until the applicant's final transcript, which clearly documents the completion of the degree, is received before registration.

Are there any special requirements for international students?

International students are also required to submit official TOEFL with their application. TOEFL are English proficiency exams administered in the U.S. Additionally, all international transcripts must be evaluated and verified by CGU admissions. Upon being admitted into a program international students will also be required to provide additional documents such as a financial verification form and a visa information form.

What are the institutional codes for CGU?

The Institution Code for Claremont Graduate University is 4053.

Do I have to take the TOEFL even though all my course work in my country was conducted in English?

If the primary native language of your country of citizenship is not English you will be required to submit a TOEFL score report. However, if you have earned a degree from an institution within the United States this requirement can be waived.

Can students from unrelated fields of study apply to your programs?

SCGH welcomes applications from students from a variety of fields. However, applicants must be able to articulate a strong interest in the area of public health or health promotion. It is recommended that students pursuing concentrations in public health informatics and applied biostatistics/epidemiology have some previous coursework in computer science and biology/mathematics respectively.

Who should write my letters of recommendation?

SCGH prefers references from an undergraduate/graduate advisor, faculty in the major field of study and/or a recent employer. Professional colleagues are acceptable as a third reference, although those listed above are preferred.

Does SCGH require the GRE? What other test scores are acceptable?

SCGH does require that applicants complete and submit scores from an acceptable standardized test. Most students complete the general Graduate Records Exam (GRE). However, for MPH degree applicants, the Medical College Admission Test (MCAT) and Graduate Management Admission Test (GMAT) are also acceptable.

What are the minimum GRE, GPA and TOEFL scores required for acceptance into the program?

Other than a minimum required TOEFL score for international students (550 (paper); 213 (CBT); 80 (iBT)) SCGH has a standardized minimum requirements for acceptance into our programs. A minimum GPA of 3.0 and a combined GRE score (verbal and quantitative) of 1000 is preferred; however, it is important to note that the GRE and GPA are evaluated in the context of the overall application. A variety of factors play into the success of a given application.

Can my application be reviewed with a fax or photocopy of my standardized test scores?

CGU will forward your application to SCGH for review upon receipt of an unofficial copy or fax of your test score report. However, all admissions decisions will remain provisional until official scores are received directly from the administering institution.

If I have previously completed a graduate level degree do I still need to take the GRE?

Students who have received doctoral degrees from a US institution are exempt from the submission of standardized test scores. All students holding masters level degrees will be required to submit test scores.

How do I apply to a dual-degree program?

In addition to applying to SCGH, MPH students interested in pursuing a dual degree must make a separate application to the respective school housing the other degree of choice. Acceptance into one degree program does not ensure acceptance into the other. Both schools will require a separate application. If you are admitted into SCGH and are not admitted to the other school, you may still enroll in our school.

Can I apply for the spring semester?

Yes, the MPH Program accepts spring applicants. The proposed PhD program in Health Promotion Sciences accepts applicants for fall semester only.

If I am accepted how can I defer my acceptance to the following year? How long may I defer my application?

Applicants have the option to defer their application to be considered for a semester later than the one to which they originally applied. Applicants can contact the Office of Admission and Records or SCGH to pursue this option. Admission is not guaranteed with a deferred application, even if the applicant was previously admitted.

How can I check on the status of my application?

When Admissions receives your application, they will send you correspondence detailing the status of the documents in your file. If they are missing any items or if have received unofficial copies of an item, they will advise you in writing so you can follow up by submitting official copies. Please allow one week from the receipt of all your application materials in the admissions office to assemble and submit it to SCGH for review. Due to a high volume of mail at the peak of the admission cycle (January – February timeframe), this process may be extended.

Is it possible to take a course at SCGH without enrolling and being accepted into the MPH program?

Yes. Individuals who wish to take courses as a non-degree student may be admitted as a special standing student. Special standing applicants must submit an application, an application fee, and official bachelor's degree transcripts. Special standing students who later decide to apply for a degree must supply additional application components to be evaluated for admission. Admission to special standing is limited to one academic year/12 units of study. International students in F-1 and J-1 Visa categories are not eligible for a Special Standing admission.

During the summer semester only, interested individuals may take courses at SCGH without the need to obtain admission to the university. To do so, complete a Visiting Student Registration form, available from the Office of Admissions.

Finances and Housing

Does SCGH offer any scholarships, paid internships, or research assistantships? What other forms of financial assistance are available?

SCGH does offer research assistantships on a competitive basis to incoming and returning students. Need based financial assistance is coordinated through the CGU office of Student Financing. Need based awards include loans and federal work study. For full information regarding financing your degree please go to: <http://www.cgu.edu/pages/1161.asp>

How much does it cost to attend SCGH?

The cost of attendance at SCGH varies based upon the number of units in which a student is enrolled. Below is a cost breakdown:

1-11 units:	\$1,524 per unit
12 units:	\$17,523 per semester
16 units:	\$23,619 per semester

How much should I expect to pay for books, living expenses and other fees?

The budget items reflect an average of student expenses per semester. The unit load taken in a semester determines which budget will be used.

4-7 units		8-11 units		12-15 units		16-20 Units	
Book	\$500	Book	\$600	Book	\$700	Book	\$900
Fees	\$161	Fees	\$161	Fees	\$161	Fees	\$161
Housing	\$8500	Housing	\$8500	Housing	\$8500	Housing	\$8500
Loan	\$52	Loan	\$52	Loan	\$52	Loan	\$52
Personal	\$2500	Personal	\$2500	Personal	\$2500	Personal	\$2500
Transportation	\$2500	Transportation	\$2500	Transportation	\$2500	Transportation	\$2500
Tuition	\$8,382	Tuition	\$14,478	Tuition	\$19,809		\$26,667
Total	\$22,595	Total	\$28,791	Total	\$34,222	Total	\$41,280

Is there on-campus housing available for CGU students?

On-campus graduate housing is available at CGU. Go to <http://www.cgu.edu/pages/1156.asp> for more information regarding housing options.

Enrollment and Course Information

How many hours are required to be a full-time student? Are all students required to be full-time?

In order to be considered full-time, a student must be registered for at least 8-hours. Domestic students are allowed to attend part time. International students are required to attend full time due to visa stipulations.

If admitted, may I take courses in other schools at CGU?

Yes, you may take courses at other schools within the university with permission from the instructor. You should also check with your department advisor to verify whether or not the course will apply toward your degree requirements.