

Course: ED 303/303-SP/304 — Teaching/Learning Process II (TLP II)

Units: 2

Term: Fall 2007

INTERN INFORMATION

Intern: _____

Course Grade: _____

Faculty: _____

Date Grade Issued: _____

(Printed Name & Signature)

GRADING KEY

- A+** Uniformly exceeds the performance criteria.
- A to A-** Generally exceeds performance criteria.
- B+ to B-** Generally meets the following performance criteria.
- C+ to C-** Minimally meets the following performance criteria.
- Incomplete (I)** Criteria not yet met. See “comments” section for additional information.
- Unsatisfactory (U)** Criteria not met. No credit earned.

ATTENDANCE & PUNCTUALITY		
<ul style="list-style-type: none"> Interns are expected to attend all classes and to be on time. If at all possible, interns should discuss unavoidable absences in advance with faculty. Every absence requires a make-up assignment. Makeup assignments should be obtained from and submitted to the faculty. All makeup assignments are due two weeks after the incurred absence. Every absence results in a course grade reduction of a ½ letter grade (i.e., A to A-). Based on the individual situation, two tardies usually equal one absence. 	Yes	No
Attended all course sessions.		
Was on-time to all course sessions.		

PERFORMANCE CRITERIA (Note: Submitting assignments late will adversely impact grade.)	Exceeded Expectations	Adequately Met Expectations	Minimally Met Expectations	Incomplete and/or Expectations Not Met
Thoroughly and conscientiously completed all class assignments on time.				
Was prepared for all classes. Was prepared to participate in all planned activities. Had required materials on hand.				
Actively engaged in all class activities.				
Contributed to the class achieving an atmosphere of inquiry that was engaging, collaborative, professional, and respectful.				
Effectively incorporated previous course content (i.e., discussions, lectures, course readings, etc.) and personal experiences in the classroom to advance scholarly discussions.				

ETHNOGRAPHIC NARRATIVE — PERFORMANCE CRITERIA (Note: Submitting assignments late will adversely impact grade.)	Exceeded Expectations	Adequately Met Expectations	Minimally Met Expectations	Incomplete and/or Expectations Not Met
Each assigned part of the ethnographic narrative demonstrates the intern’s commitment to personal and professional growth in providing academic excellence for marginalized students.				
Each assigned part of the ethnographic narrative includes a thoughtful self-analysis regarding experiences, beliefs and assumptions that may affect interaction with people of different cultures, socioeconomic levels, and/or lifestyles.				
There is evidence that the type of data collection and reflection done for the TPA Task II is embedded into the ethnographic narrative and intern’s practice.				
<p>The ethnographic narrative ...</p> <ul style="list-style-type: none"> • was submitted in a timely manner. • engages the spirit of each section. • effectively draws upon references from scholarly literature and course lectures. • is well-organized. • is void of “surface errors.” • utilizes APA rules for style and documentation. 				

<p>COMMENTS.</p> <p><i>If the student is receiving an “I” (Incomplete) for the course grade, the faculty should use the space below to</i></p> <ol style="list-style-type: none"> 1) <i>explain the reason for the incomplete;</i> 2) <i>list what must be done to resolve the incomplete; and</i> 3) <i>if appropriate, provide a timeline for completion.</i> <p><i>Faculty can attach additional sheets if necessary.</i></p>