

Student Name: _____
ID# _____

HISTORY DEPARTMENT DOCTORAL PROGRAM CHECKLIST

This checklist is intended to facilitate the completion of requirements toward a Ph.D.

Staff
Verification

- Satisfy the research tools (language) requirements.

Tool #1: _____ Date: _____
Tool #2: _____ Date: _____

- Complete and obtain approval of 2 substantive research papers. *

Date: _____ Chair Signature: _____
Date: _____ Chair Signature: _____

- Complete 72 units of course work (including any transfer units up to 24 units).
No outstanding incompletes.

Date: _____

- Pass the written and oral qualifying examinations (Form I).

Date: _____

- Form the dissertation committee for Advancing to Candidacy (Form II).

Chair: _____
Member: _____
Member: _____

- Hold a dissertation proposal meeting.

Date: _____
Proposal: _____

- Obtain committee approval of the dissertation (Form III).

Date: _____

- Pass the oral defense of the dissertation.

Date: _____

- File Intent to Receive Degree Form.

Date: _____

*Papers based on primary historical sources, with grades of B+ or higher.