

This form is to be used to record the title of the content of an independent study, tutorial reading or independent research onto the student's transcript/official academic record.

Instructions:

- The student must complete his/her section of the form, then, present it to the instructor and academic advisor for approval.
- The form with the academic approvals must be submitted to the **Office of Admission and Records, Attn: Assistant Registrar**
- The title addition will be processed at the end of the semester in which the independent study, tutorial reading or independent research occurred.

Student Information:

Last Name: _____ First Name: _____

CGU ID #254 - _____ Date of Birth: _____ / _____
Month Day

► **Semester and Year in which the independent study, tutorial reading or independent research occurred:**

_____ (semester and year)

► **Subject and Catalog # :** _____

► **Number of Units associated:** _____

► **Instructor's Name (printed):** _____

► **Academic Advisor Name (printed):** _____

 **Student Signature (required):** _____ **Date:** _____

STUDENTS SHOULD NOT COMPLETE ANYTHING BELOW THIS LINE

Academic Approvals (required):

► **Approved title for the independent study, tutorial reading or independent research (to be completed by the instructor):**

_____ **# of Units:** _____

► **Instructor's Signature:** _____
Signature date

► **Academic Advisor :** _____
Signature date

For Office Use Only:

Recorded By Data Services: