

Course: ED 301/301-SP/302 300g — Teaching/Learning Process I (2 units)

Term: Spring 2007 Summer 2007

INTERN INFORMATION

Intern: _____ Course Grade: _____

Faculty: _____ Date Grade Issued: _____
(Printed Name & Signature)

GRADING KEY

- A+** Uniformly exceeds the performance criteria.
- A to A -** Generally exceeds the performance criteria.
- B+ to B -** Generally meets the performance criteria.
- C+ to C** Minimally met the performance criteria.
- Incomplete (I)** Criteria not yet met. See attached form for a list of outstanding requirements.

ATTENDANCE & PUNCTUALITY		
<ul style="list-style-type: none"> If at all possible, interns should discuss absences in advance with faculty. Every absence requires a make-up assignment. Absent interns need to ask Lupe for a make-up assignment. Completed assignments need to be submitted to the faculty. Every absence results in a course grade reduction of a 1/2 letter grade (i.e., A to A-). 2 tardies = 1 absence. 	Yes	No
Attended all course sessions		
Was on-time to all course sessions		

PERFORMANCE CRITERIA	Exceeded Expectations	Adequately Met Expectations	Minimally Met Expectations	Incomplete
Thoroughly and conscientiously completed all class assignments on time.				
Was prepared for all classes. Was prepared to participate in all planned activities. Had required materials on hand.				
Actively engaged in all class activities.				
Contributed to the class achieving an atmosphere of inquiry that was engaging, collaborative, professional, and respectful.				
Effectively incorporated previous course content (i.e., discussions, lectures, course readings, etc.) and personal experiences in the classroom to advance scholarly discussions.				

ETHNOGRAPHY — PERFORMANCE CRITERIA (See “Ethnography Rubric” For Further Clarification)	Exceeded Expectations	Adequately Met Expectations	Minimally Met Expectations	Incomplete
Each assigned part of the ethnography is complete. Each assigned part includes all of the required components as outlined in the CGU Intern Handbook.				
Each assigned part of the ethnography effectively draws upon references from scholarly literature and course lectures.				
Each assigned part of the ethnography is an engaging, well-organized text.				
Each assigned part of the ethnography is grammatically-sound and is void of “surface errors.” The text is well edited and well proofread.				
Each assigned part of the ethnography utilizes APA rules for style and documentation. The ethnography does not deviate from APA format.				
Each assigned part of the ethnography demonstrates the intern’s commitment to personal and professional growth in providing academic excellence for marginalized students.				
Each assigned part of the ethnography includes a thoughtful self-analysis regarding experiences, beliefs and assumptions that may affect interaction with people of different cultures, socioeconomic levels, and/or lifestyles.				
Each assigned part of the ethnography was submitted in a timely manner.				

COMMENTS