Contract Policy

All Major contracts entered into by Claremont Graduate University (CGU) or its agents must be reviewed and signed by the appropriate officer of CGU.

"Major contracts" refer to those involving substantial cost ($5,000 or more) or significant duration (12 months or more) or statements of liability or indemnification clauses that have the potential to make CGU the subject of litigation or liability.

"The appropriate officer of CGU" refers to the Vice President for Finance and Treasurer or his/her designee.