1. School deans will meet annually with the Provost, the Vice President for Advancement, and Vice President for Finance to jointly establish the annual, overall development goal at each school. This body will also review how the funds anticipated will be used to enhance the programs and research of each school, either in the current year or on the basis of a multi-year plan. The annual plan will identify personnel time and other resources to be devoted to these activities by the school, by advancement, and other offices.

2. School deans will meet once per semester with the Provost and Vice President for Advancement to review and evaluate progress towards meeting the goal of each School's, center's or unaffiliated department's plan.

3. School deans may carry over funds generated out of its development effort from one year to the next. If such funds were given for restricted purposes, those restrictions still apply.

4. School deans and the Provost are responsible for determining the prudent use and allocation of funds flowing into the school as a result of school-based development. How these funds are expended will be determined in the normal budgetary fashion.

(Last Revision: December 15, 1997)