
POLICY ON TEACHING EVALUATIONS

1. Teaching evaluations should be conducted at the same time in the semester or term for all courses.
2. Evaluations should not be conducted immediately before or after final exams. They should be conducted a week or two before the term's end.
3. If a faculty member disputes the way in which an evaluation has been conducted, she or he should seek to resolve the dispute with the school dean or unaffiliated department head.
4. If the dispute is not resolved within the department or center/school, the faculty member should seek resolution from the Provost.
5. If the dispute is not settled to the faculty member's satisfaction by the Provost, the faculty member may file a grievance.

(Approved by the FEC, March 1994)